



# TREE WORK REQUEST FORM

Lessee: \_\_\_\_\_ Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

Lot #: \_\_\_\_\_ 911#: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Street: \_\_\_\_\_

Community: \_\_\_\_\_

Date: \_\_\_\_\_ Email Address: \_\_\_\_\_

### REQUEST

### PROPERTY DIAGRAM/TREE LOCATION

Tree Removal \_\_\_\_\_ Trimming \_\_\_\_\_

Please draw a diagram adding any additions, porches or shed, and clearly mark the location(s) of the tree(s) needing work.

Other \_\_\_\_\_ (Describe in detail in the Description Section below)

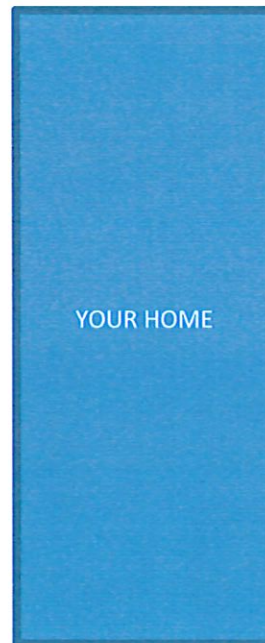
Do you have an Irrigation System? \_\_\_\_\_

### WORK DESCRIPTION/TREE CONCERN(S)

Note: Tree must be at least 25' in Height or 6" Minimum Diameter. We will not respond to Tree Requests if the tree does not meet these requirements. Please see Pot-Nets Uniform Community Guidelines Section 10.

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\_\_\_\_\_  
\_\_\_\_\_

REAR OF LOT



FRONT OF LOT

I, \_\_\_\_\_, GIVE PERMISSION TO TUNNELL COMPANIES, L.P. AND ITS EMPLOYEES TO ENTER MY PROPERTY AT THE ADDRESS LISTED ABOVE FOR THE PURPOSE OF TREE WORK. I UNDERSTAND THIS WORK MAY INCLUDE ENTERING THE PROPERTY WITH TRUCKS AND EQUIPMENT TO PERFORM WORK DEEMED NECESSARY. I WILL NOT BE HELD RESPONSIBLE FOR ANY INJURY OR DAMAGE TO THE PERSON(S) AND THEIR EQUIPMENT CONDUCTING THIS WORK WHILE ON MY PROPERTY. IF THIS WORK IS RELATED TO AN INSURANCE CLAIM FOR PROPERTY DAMAGE RESULTING FROM A FALLEN TREE, LIMB OR BRANCHES, I UNDERSTAND I MUST FIRST CONTACT MY INSURANCE COMPANY AND FOLLOW THEIR INSTRUCTIONS BEFORE PERMITTING TUNNELL COMPANIES, L.P. TO PERFORM THE WORK. FURTHER, I UNDERSTAND THAT TUNNELL COMPANIES, L.P. IS NOT RESPONSIBLE FOR ANY DAMAGES AS A RESULT OF REMOVING THE TREE(S)/BRANCH(ES).

ADDITIONAL PAGE FOR DRAWING DIAGRAM (IF NECESSARY)

POT-NETS UNIFORM COMMUNITY GUIDELINES - PAGE 12 & 13, SECTION 10

**TREES, SHRUBS AND OTHER PLANTINGS HOMEOWNER RESPONSIBILITY.** If a tree is under 25 feet in height or has a main stem/trunk less than 6 inches in diameter the responsibility and expense of trimming, pruning, cutting or removing trees and limbs on and from any homesite shall be that of the homeowner. Trees and shrubs shall be trimmed or removed when overgrown or dead. Homeowner is responsible for all repairs to driveways or structures from either surface level or sub-surface damage caused by the growth of tree roots, or by falling branches, tree limbs, leaves, needles, pinecones, sap, pods, seed containers or any such material normally produced by the tree as part of its life cycle. The homeowner's insurance policy shall have adequate coverage, or the homeowner shall self-insure, for this type of damage.

**COMMUNITY MANAGEMENT RESPONSIBILITY.** If a tree is at least 25 feet in height, or has a main stem/trunk greater than 6 inches in diameter, the responsibility and expense for maintenance, care and removal, if necessary, of trees on any homesite, including common areas shall be that of community management, in accordance with Title 25, Ch. 70 § 7008 (a)(13)(l) of the Delaware Code. Such maintenance, care and removal mean those steps required to maintain a live and healthy tree condition per standard arboricultural practices in accordance with the International Society of Arboriculture. Any damage caused to any home or other property from falling limbs or trees shall be without recourse to Pot-Nets Communities. Community management, at community management's own expense, may trim or remove trees, shrubs or limbs on the homeowner's homesite which present a safety risk in reference to vehicular traffic, street lighting, community infrastructure, bulkheads or signage or which would impede community management's maintenance or construction. Community management may trim or remove trees, shrubs or limbs on the homeowner's homesite which obstruct views of bays, marshes, marinas, other water features or community open space from adjacent or neighboring properties.

**DEBRIS DISPOSAL.** Regardless of the size and height of the tree, it is the responsibility of the homeowner to remove leaves, needles, pinecones, sap, pods, seed containers, invasive roots and any such material normally produced by any tree as part of its life cycle. See Section 23D (Uniform Community Guidelines) for proper disposal of yard waste, which includes tree and bush debris.

**WATERFRONT RESTRICTION.** No trees, bushes, etc. will be planted on a waterfront homesite within ten feet of the bulkhead, or in any location that would obstruct views of bays, marshes, marinas or other water features, from adjacent or neighboring properties. See also Section 5L.

**TREE WORK REQUEST.** Homeowner may request tree work as described in Section 10B above by completing a Tree Work Request Form from the community management office. Submission of a Tree Work Request Form is deemed to provide community management and/or its designated arborist permission to enter the homesite to perform the requested inspection and/or work. All Tree Work Request Forms will be reviewed by a certified arborist and will be prioritized for completion in order of the urgency of the work requested. Tree Work Requests may be denied if the work requested is determined to be cosmetic in nature; however, if the condition of the tree changes, the homeowner may submit a new Tree Work Request Form.