



**Instructions for Removal/Demolition of home from Pot-Nets Communities:**

1. Please provide the name and contact information of the mover/demolition company you are using to the Pot-Nets Main Office, along with the anticipated date of removal.\*
  2. Contact your Utility Companies to disconnect all services:
    - Electric - Delaware Electric Cooperative – 302-349-9090 or 800-282-8595
    - Water - Long Neck Water Company – 302-947-9600
    - Propane (L.P.) Gas Tank must be disconnected and removed from the site.
    - Fuel Oil Tank must be disconnected and removed from the site.
    - Gas/Oil:
      - Bob Willey & Sons 302-684-8616
      - Delmarva Oil 800-296-5175
      - Suburban Propane 302-227-2504
    - Phone/Cable TV/Internet:
      - Verizon 800-942-5000
      - Mediacom 888-847-6228
    - Sewer – Sussex County Utilities Division 302-855-7871. The sewer line must be capped when the home has been removed. You need to notify the Sussex County Billing division to close the billing account.
    - Trash - Blue Hen Dispose-All 302-945-9664
  3. Once the lot is cleared and rough graded, it is your responsibility to notify the office so that Pot-Nets Operations can inspect the lot.
  4. Provide proof to the Pot-Nets Office that the Sussex County/Personal Property Tax has been paid.
  5. Obtain a Lease Termination Agreement form from the Pot-Nets Office, which must be signed by all lessees to terminate the lease. Release of lessee obligation will not occur until all of the above steps are completed, and there is a satisfactory lot inspection after the home is removed.
  6. Contact the Pot-Nets Office (302-945-9300) to make arrangements to sign the lease termination and pay any outstanding lot rent and fees pro-rated to the date of lease termination.
  7. Contact the Sussex County Sewer Billing Department (302) 855-7871 to let them know the home has been removed from the homesite so that they can inspect the site for verification and you are no longer billed quarterly.
- \* The lot must be cleared completely, including but not limited to all decks, sheds, porches, steps, tie-downs, anchoring systems, footers, awnings, carports, cinder blocks, railroad/landscaping ties, ductwork, pipes, air conditioning units and so forth must be removed before the lease can be terminated.
- \* Only concrete slabs, stone or paved driveways, trees or shrubs may remain on the home site following the removal of the home.

**Home Mover/Demolition Contractors**

(These are independent contractors not affiliated with Tunnell Companies or Pot-Nets):

B&O Mobile Home Transport (Tammy) 302-242-9965

John Macklin & Son Demolition 302-422-9731

Brittingham & Collins 302-684-8455

Marshall & Bailey Contracting 302-270-0876

Culver and Pierson 302-732-1145

C. J. Blanton 302-233-8833

Clayton Homes, Danielle LeCates – 302-934-6322 – May be able to purchase the home from you.

Chestnut Village – Phil Dunn 757-894-3698 – May be able to purchase the home from you.

JTL Land Development (John LaViola) 443-523-3469 – May be able to purchase the home from you.